



## Careers Education Information Advice and Guidance Policy

<b>Lead Governor:</b>	<b>Angela Wright</b>
<b>Leadership Team Link:</b>	<b>Andrew Whittick</b>
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At Crestwood Community School we believe firmly in ensuring young people have access to an education which fully supports their further education and career choices beyond Crestwood Community School. As stated in the UNCRC, Article 17 “Children have the right to reliable information from the mass media. Television, radio, and newspapers should provide information that children can understand and should not promote materials that could harm children” and Article 28 “Children have a right to an education.”

Careers Education Information Advice and Guidance (CEIAG) at Crestwood Community School is centred upon the Careers Development Institutes (CDI) National Framework for Careers and Work Related Learning. This provision is evaluated, reviewed and improved annually. The provision of CEIAG is set in the context of a combination of inter-related policies including Work Related Learning, Work Experience, Enterprise Education, Special Needs, Equal Opportunities and Rights Respecting Relationships.

It is school policy that all students from Years 7-11 have an entitlement to the best Careers Education Information Advice and Guidance possible as acknowledged by our expected Investor in Careers Accreditation. The entitlement is co-ordinated (see Appendix 1) and delivered in a variety of ways:-

1. Through a planned programme of activities within our Personal, Social and Health Education Programme from Years 7-10, delivered by Ethics and Philosophy teachers. Year 11 also have a CEIAG lesson taught by Crestwood staff every two weeks.

The Learning Objectives are to assist students to:

- Know themselves better.
  - Be aware of equal opportunities and stereotyping.
  - Manage transitions to new roles and situations, particularly at the end of Key Stage 4.
  - Be aware of education, training and career opportunities.
  - Make informed choices about their own futures and career paths.
  - Evaluate and review their own career pathway.
2. Through individual guidance for all students at Key Stage 4. This is through a planned programme where Careers teachers in the school work in partnership with



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Hampshire Careers and Employment Service (Careers Advisers) in providing students with individual interviews at Key Stage 4.

Parental involvement is encouraged and all parents of Key Stage 4 students are invited to formal interviews, as well as having the opportunity to talk to Careers Teachers and Careers Advisers as necessary.

3. Through access to the Careers Resources in the LRC and the software and websites provided by Hampshire Careers as part of the service level agreement, available at breaks and lunchtimes and before and after school when:
  - Books, prospectuses and other information can be borrowed from the extensive range available, relevant to all interests and abilities.
  - Information may be photocopied and 'browsing' is encouraged and considerable information is available to students to take away.
  - Computers can be used to access information and to generate ideas using interactive programmes i.e. Fast Tomato, E-clips, Career Companion.
  - Advice and assistance is available from Careers Staff and Careers Advisers alerting them to many diverse areas of Careers Education and Guidance on Tuesdays and alternate Wednesdays on the Shakespeare Campus and Friday on the Cherbourg campus.
  
4. Through a commitment to provide knowledge and understanding of the World of Work through both school activities and Work Experience in Year 10, running in partnership with the HCC, so that students:
  - Develop a greater understanding of the workplace.
  - Recognise the value of skills and qualifications.
  - Extend their knowledge of careers and jobs.
  - Accept responsibilities within a commercial working environment.
  - Develop positive personal qualities.
  - Help decide their future career pathways.
  
5. Through arranging and advertising our annual Careers Fair in conjunction with local employers, apprenticeship providers, universities and colleges. Inviting role models from the World of Work and Further Education to visit in lessons and assemblies across the school.
  
6. A work related pathway is available for some students at Key Stage 4 where college placement or work related learning may be offered.



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### Differentiation explained:

- Pupil premium students prioritised for careers interviews.
- Early liaison with SEN Department for SEN Careers Interviews with specialist adviser. SEN liaison with the HCC regarding Work Experience.
- Mentoring for selected borderline students.
- Post 16 destinations tracking procedure for students in Year 11.
- 1:1 help with College applications in the SEN dept.
- Small group / individual visits to FE Colleges and employers.
- University of Southampton visit for More Able students (Learn With US).
- Specialist small group work for groups of students e.g. visits and STEM work.
- Support for vocational students with Apprenticeship applications.