



CRESTWOOD  
COMMUNITY SCHOOL

KDS/JSS

23 January 2019

Dear Parent/Carer,

### **Multimedia Consent Form**

As you will be aware, in May 2018 the rules around data protection changed. The 'General Data Protection Regulation' (GDPR) came into force and replaced the Data Protection Act.

In order that the school complies with the GDPR, we have updated our Data Protection Privacy Notice for Students, which can be found on our website. We also require parents to complete the attached form to ensure we have consent to use photographs, videos or digital recordings of your child on our website, internal displays, other school materials, media and social media. This form will override the form completed when your child started Crestwood in Year 7.

If your child is in Year 11, there is an additional form to be completed to cover the Year 11 group photo, hoodies, year book and Prom photos.

Please complete the attached form(s) and return to your child's tutor by Friday 1<sup>st</sup> February 2019.

If you have any queries regarding this letter, please email my PA, Justine Sayers, on [justine.sayers@crestwood.hants.sch.uk](mailto:justine.sayers@crestwood.hants.sch.uk).

Yours sincerely

Krista Dawkins  
Headteacher

### **Crestwood Community School**

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Eastleigh, Hampshire, SO50 5EL

Email: [adminoffice@crestwood.hants.sch.uk](mailto:adminoffice@crestwood.hants.sch.uk) Tel: 023 8064 1232 Web: [www.crestwood.hants.sch.uk](http://www.crestwood.hants.sch.uk)



## Using images of children Multimedia consent form for Year 11 students

To Name of the child's parent or guardian: \_\_\_\_\_

Name of child: \_\_\_\_\_

School: \_\_\_\_\_

During Year 11, we have various events and memorabilia that we offer to students which requires your consent in order for us to use photographs/names.

Please see below and answer Yes/No to the questions.

**Please return the completed form to the school as soon as possible.**

*Please circle  
your answer*

1. Are you happy for your child's image to appear in the Year 11 group photograph?	Yes / No
2. Are you happy for your child's name to appear on the bottom of the group photo in the order they appear on the photograph?	Yes / No
3. Are you happy for the group photo to be displayed in school as part of our memorabilia wall. It will be in a location that is accessible by students, staff, parents and visitors to the school?	Yes / No
4. Are you happy for your child's name to appear on the Year 11 hoodie – the number 19 will be printed on the sweatshirt with every student's name listed in small print within it?	Yes / No
5. Are you happy for pictures to be taken by the school at the Prom for use on our Facebook page and in our Year 11 Leavers' Assembly and End of Term Assembly.	Yes / No
6. On Prom night, the Southern Daily Echo send a photographer along. Some of these pictures appear in their school proms supplement. Are you happy for your child's photo to appear?	Yes / No
7. Are you happy for images of your child and their name to appear in the Year 11 Yearbook?	Yes / No

**I have read and understood the conditions of use and give my consent for my child's image/name to be used as described above.**

Your signature ..... Date .....

Your name (in block capitals) .....

# Using images of children

## Multimedia consent form for use by Hampshire County Council schools

To Name of the child's parent or guardian: \_\_\_\_\_

Name of child: \_\_\_\_\_

School: \_\_\_\_\_

Occasionally, we may take photographs of the children at our school. We may use these images in our schools prospectus or in other printed publications that we produce, as well as on our website or on project display boards at our school. We may also make video or webcam recordings for school-to-school conferences, monitoring or other educational use.

From time to time, our school may be visited by the media who will take photographs or film footage of a visiting dignitary or other high profile event. Pupils will often appear in these images, which may appear in local or national newspapers, or on televised news programmes.

To comply with data protection legislation, we need your permission before we can photograph or make any recordings of your child for promotional purposes. Please answer questions 1 to 5 below, then sign and date the form where shown.

The information you provide (address, contact numbers) will be securely stored and processed within the EEA and not be used for any other purpose than confirming your permission to use the material.

**Please return the completed form to the school as soon as possible.**

*Please circle your answer*

8. May we use your child's photograph in printed publications that we produce for promotional purposes or on project display boards?	<b>Yes / No</b>
9. May we use your child's image on our website?	<b>Yes / No</b>
10. May we record your child's image on video or webcam?	<b>Yes / No</b>
11. Are you happy for your child to appear in the media	<b>Yes / No</b>
<b>School to delete this question where social media not used.</b>	
12. Are you happy for your child to appear on Social Media sites used by the school e.g. Twitter and Facebook - <i>Please note that once images are uploaded, they will be subject to the terms and conditions of the social media site. Neither you nor the school will have control over how those images are further used, amended or reproduced, either by the site or by the public. Please note that websites can be viewed throughout the world and not just in the United Kingdom where UK law applies.</i>	<b>Yes / No</b>

## Conditions of use

1. This form is valid for five years from the date you sign it, or for the period of time your child attends this school. The consent will automatically expire after this time.
2. We will not re-use any photographs or recordings after your child leaves this school.
3. We will not use the personal details or full names (which means first name and surname) of any child or adult in a photographic image on video, on our website, in our school prospectus or in any of our other printed publications without good reason. For example, we may include the full name of a pupil in a newsletter to parents if the pupil has won an award.
4. If we name a pupil in the text, we will not use a photograph of that child to accompany the article without good reason. (See point 3 above.)
5. We will not include personal e-mail or postal addresses, or telephone or fax numbers on video, on our website, in our school prospectus or in other printed publications.
6. We may include pictures of pupils and teachers that have been drawn by the pupils.
7. We may use group or class photographs or footage with very general labels, such as 'a science lesson' or 'making Christmas decorations'.
8. We will only use images of pupils who are suitably dressed, to reduce the risk of such images being used inappropriately.
9. Your consent can be withdrawn at any time in writing.

Please note that the press have some exemptions from data protection legislation and may want to include the names and personal details of children and adults in the media.

**I have read and understood the conditions of use and give my consent for my child's image/s to be used as described above.**

**Your signature** ..... **Date** .....

**Your name (in block capitals)** .....