



CRESTWOOD
COMMUNITY SCHOOL

18 July 2024

Dear Parent/Carer

This letter contains important information about your child's GCSE and BTEC results.

This year the School will be sending results to students via their Crestwood Community School email between **9.00am and 10.00am on Thursday 22nd August**. It would be advisable to check that your son/daughter can still access their email address before this date and to contact the schools IT support team if they cannot. The IT support team can be contacted via email at itsupport@crestwood.hants.sch.uk

Between 10.00am and 11.00am on Thursday 22nd August, Mr Topazio and Mr Buckingham will be available at the Cherbourg Road Campus to offer support and guidance to your child regarding their next steps in education. If you have any queries please email examsqueries@crestwood.hants.sch.uk, however, due to the school being closed until Monday 2nd September any Post Results Service requests will not be processed until after this date.

Certificates

Certificates do not arrive at the School until early November. It is the student's responsibility to collect their certificates within 12 months or they will be returned to the exam board. Another letter will be sent closer to the time regarding dates and times of certificate collection.

Post Results Service

If the result your child receives in the summer is less than they were expecting, you may wish to consider whether to make use of any of the post-results services offered by the exam boards. It is important to note that it is not possible to request a "re-mark" of a student's exam, instead you can request a "Review of marking". In a review of marking the grade can go down as well as up, so we advise that you only ask for a review when you are already very close to the grade boundary.

From **Monday 2nd September**, any students who are very close (within 1%) to the Grade 4 boundary in English or Maths will be contacted by the school to request consent to access a copy of your child's exam script. The script will be reviewed by a senior member of subject staff who will consider if it is felt that the agreed mark scheme has been applied correctly in the marking and if the centre considers there are any errors in the marking. If a review of marking is recommended the school will contact your child to request their consent by **Wednesday 18th September**. In the cases where the school recommends a review of marking in English and Maths, the cost will be paid by the school.

Crestwood Community School

Shakespeare Campus, Shakespeare Road, Eastleigh, Hampshire, SO50 4FZ | Cherbourg Campus, Cherbourg Road, Eastleigh, Hampshire, SO50 5EL

Email: adminoffice@crestwood.hants.sch.uk Tel: 023 8064 1232 Web: www.crestwood.hants.sch.uk



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In all other cases, a student can request a review of marking via the school by contacting the Head of Exams, Mr Topazio by **Wednesday 4th September**. In the first instance consent will be requested from the student to access their exam script. The script will be reviewed by a senior member of subject staff who will consider if it is felt that the agreed mark scheme has been applied correctly in the marking and if the centre considers there are any errors in the marking. The school will contact your child after reviewing the exam script, however the decision to request a review of marking must be made by the student by **Wednesday 18th September** and consent must be given. If the student wishes to proceed with a review of marking the cost must be paid via SCOPAY before the request is sent to the exam board. The cost of a review of marking is shown in the table below. In the event that your review of marking results in a change in grade the exam board will refund the school who will in return reimburse you.

Exam Board	Cost of Review of Marking (per paper)
AQA	£42
Eduqas	£40
Pearson	£44.50
OCR	£61.50

Yours sincerely

Mr S Topazio
Acting Deputy Headteacher and Head of Exams

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