



CRESTWOOD  
COMMUNITY SCHOOL

26 November 2024

Dear Parents/Carers

**Year 11 Parents' Evening**  
**Thursday 12 December 2024 – 4.30-7.30 pm – Cherbourg Campus**

We will hold a Year 11 Parents' Evening for parents and students on Thursday 12 December 2024 from 4.30-7.30 pm. This evening will be held in the Sports Hall on the Cherbourg Campus. This evening allows parents/carers to speak to their child's teachers before the next round of mock examinations, commencing Monday 3 February 2024.

On arrival at Parents Evening, you will be given a pack containing an analysis of your child's performance in the recent mock exams, including a breakdown of their strengths and areas for development in each subject. This information can then be used to discuss with teachers the support you can offer your child to reach their full potential in their GCSE examinations.

We will be using an online appointment booking system. This allows you to choose your appointment times with teachers and you will receive an email confirming your appointments. A timing system will be in place in the evening to ensure appointments stick to their times.

Appointments can now be made, please visit <https://crestwoodcommunity.schoolcloud.co.uk/> to book your appointments. A short guide on how to book appointments is included with this letter.

If you need help with using the software please contact our IT team by emailing [itsupport@crestwood.hants.sch.uk](mailto:itsupport@crestwood.hants.sch.uk).

Parents' evenings are a great opportunity for both parents and teachers to work together to support your child and give them the best possibility of success. We normally ask parents to complete a questionnaire at all parents' evenings; please click on this link – [Parent Feedback](#) to complete.

Yours sincerely

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**Crestwood Community School**

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## Parents' Guide for Booking Appointments

Browse to <https://crestwoodcommunity.schoolcloud.co.uk/>

The screenshot shows a login form with two sections. The 'Your Details' section includes fields for Title (Mrs), First Name (Rachael), Surname (Abbot), Email (rabbot4@gmail.com), and Confirm Email (rabbot4@gmail.com). The 'Student's Details' section includes fields for First Name (Ben), Surname (Abbot), and Date Of Birth (20 July 2000). A green 'Log In' button is at the bottom.

### Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

The screenshot shows a 'Parents' Evening' selection screen. It includes a green header, a description of the event, and a 'Click a date to continue:' section with two options: 'Thursday, 16th March' and 'Friday, 17th March', both with 'Open for bookings' and a right arrow. A blue link 'I'm unable to attend' is at the bottom.

### Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

The screenshot shows a 'Choose Booking Mode' screen. It includes a header, a description, and two radio button options: 'Automatic' (selected) and 'Manual'. A green 'Next' button is at the bottom.

### Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

The screenshot shows a 'Choose Teachers' screen. It includes a header, a note about unselected teachers, and a list of teachers: 'Ben Abbot', 'Mr J Brown' (selected), and 'Mrs A Wheeler' (selected). A green 'Continue to Book Appointments' button is at the bottom.

### Step 4: Choose Teachers

If you chose the automatic booking mode, drag the sliders at the top of the screen to indicate the earliest and latest you can attend.

Select the teachers you'd like to book appointments with. A green tick indicates they're selected. To de-select, click on their name.

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Confirm Appointment Times

The following appointments have been reserved for two minutes. If you're happy with them, please choose the Accept button at the bottom.

	Teacher	Student	Subject	Room
17:10	Mr J Sinclair	Ben	English	E6
17:25	Mrs D Mumford	Ben	Mathematics	M2
17:45	Dr R Monamara	Andrew	French	L4

[Accept Appointments](#) [Cancel Appointments](#)

### Step 5a (Automatic): Book Appointments

If you chose the automatic booking mode, you'll see provisional appointments which are held for 2 minutes. To keep them, choose Accept at the bottom left.

If it wasn't possible to book every selected teacher during the times you are able to attend, you can either adjust the teachers you wish to meet with and try again, or switch to manual booking mode (Step 5b).

	Mr J Brown SENCO (A2) Ben	Miss B Patel Class 10E (H3) Andrew	Mrs A Wheeler Class 11A (L1) Ben
16:30	⊗	⊗	⊗
16:40		⊗	
16:50	+		+
17:00			+

### Step 5b (Manual): Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells are unavailable. To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you'd like to discuss, or raise anything beforehand.

Once you're finished booking all appointments, at the top of the page in the alert box, press *click here* to finish the booking process.

Year 11 Subject Enquiry

Thursday 19th April

This page is intended for pupils in year 11. Please enter the school on the main website and follow the signs for the Main Hall where the enquiry is taking place. Parking is available in the main school car park.

Teacher	Student	Subject	Room	
16:50	Mr J Brown	Ben	SENCO	A2
16:50	Mr J Brown	Ben	English	E6
16:50	Mr J Brown	Andrew	English	E6
16:50	Mrs D Mumford	Ben	Mathematics	M2
16:50	Mrs D Mumford	Andrew	Mathematics	M2
16:50	Mrs A Wheeler	Ben	French	L4

### Step 6: Finished

All your bookings now appear on the My Bookings page. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.

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