

11 May 2020



CRESTWOOD
COMMUNITY SCHOOL

Dear Parents/Carers,

**Crestwood Community School
School Coronavirus Update - Monday 11th May 2020**

Apologies for the late communication to you but I only wanted to write when I was clear of what was happening regarding the Government's strategy.

I have just read the Government's more detailed guidance on how the country will be unlocked. The full document can be found here [Government Guide to Unlocking](#). The section for schools states:

*"A phased return for early years settings and schools. Schools should prepare to begin to open for more children from 1 June. The Government expects children to be able to return to early years settings, and for Reception, Year 1 and Year 6 to be back in school in smaller sizes, from this point. This aims to ensure that the youngest children, and those preparing for the transition to secondary school, have maximum time with their teachers. **Secondary schools and further education colleges should also prepare to begin some face to face contact with Year 10 and 12 pupils who have key exams next year, in support of their continued remote, home learning.** The Government's ambition is for all primary school children to return to school before the summer for a month if feasible, though this will be kept under review. The Department of Education will engage closely with schools and early years providers to develop further detail and guidance on how schools should facilitate this."*

As you can see it is not expected that we will be welcoming back all our students until September 2020, even then this may not be possible in our entirety. I believe the Government has prioritised primary as most secondary students can look after themselves safely if parents have to return to work. We are already engaging our students in virtual face to face learning and are now looking at ways we can expand the online timetable for Year 10 to include almost all of their examinable subjects. I am so grateful that we embarked with live lessons as early as we did, it has made a huge difference to many households, to the staff and the students.

Last week I was very worried about any potential return to school and how this could be done in the safest way possible. I went into school to see how we could lay out our classrooms and other areas to ensure social distancing and to protect the students and the staff from risk. If we apply social distancing measures, as per the guidance, in a normal classroom we can only fit 8 students, in the hall/ gym 20, in the sports hall 30. Even if you space the seats 2 metres apart this does not allow for when a child, for example, goes to leave the room to visit the toilet, so we have to take account of adding walkways, as well as the normal desks and chairs. We also needed to consider where these learning spaces would be, as if they were all in the same place you would have students leaving rooms, coming straight into contact with others. At the end of it we concluded that you could not have the whole of a year group in on either campus, let alone the whole school, therefore we were looking at half year groups on half

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days. As we get more updated guidance we will review this. **I want you to know that your child's safety and the safety of staff is of paramount importance and that any return will be planned meticulously, with your full consultation.**

The government's guidance has changed and it is vital that we follow the advice, if not we will find ourselves back in lockdown:

Stay Alert

We can all help control the virus if we all stay alert. This means you must:

- Stay at home as much as possible
- Work from home if you can
- Limit contact with other people
- Keep your distance if you go out (2 metres apart where possible)
- Wash your hands regularly
- Self-isolate if you or anyone in your household has symptoms.

Home schooling

- Full details of the students timetable can be found at the end of this letter for the week beginning 11th May.
- As you can see we have now added a tutor time to the timetable so that students can meet with their tutor and we can check up on wellbeing.
- Where students do not have lessons timetabled they are expected to complete work independently in preparation for the live lessons and for other subjects.
- We know there have been some technical issues and teething problems, please be patient.
- If you have any IT issues please email itsupport@crestwood.hants.sch.uk
- If you have any questions regarding the learning please email steve.gibbs@crestwood.hants.sch.uk if your child is at the Shakespeare campus and tim.nash@crestwood.hants.sch.uk is at the Cherbourg Campus.
- Please note online lessons can be accessed via mobile phones.
- The sessions are recorded so they can be viewed by students later, if they miss the live version due to restrictions in IT equipment.
- **Please use the email link or link in google classrooms and be connected to the internet, it will use a lot of mobile data.**
- We appreciate that some of your children may need additional stationery to support their work at home. If they do, can you email resourcehub@crestwood.hants.sch.uk letting us know what you need. We need to ensure social distancing and so we will prepare all orders on a Tuesday for collection on Wednesdays from the Cherbourg

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campus. **Please do not just turn up, you will be given an appointment time to come and collect stationery.**

- Updates to the work packs issued can be made available if required. These can also be requested by emailing resourcehub@crestwood.hants.sch.uk. If you can identify the subject/s needed that would be appreciated. Please note that these may take a little longer to compile. An appointment will also be arranged so that you can collect these once they are ready.

ICT Hardware and Internet Access for students

I am acutely aware that some students do not have access to a computer, tablet or device at home.

I want to reassure you that we are working to address this for those in most desperate need, prioritising Year 10, by establishing a loan scheme. I should be able to have further details in my next letter to you.

As for the Government scheme to give Year 10 student Premium and those children in care to access IT hardware, it is not what we all thought. Hampshire have been given just 500 laptops across the 70 Secondary Schools in the county to meet the need. Crestwood alone requested 101 laptops in total, we will not receive anywhere near this number to loan to the Year 10 who requested it, hence we are looking at what we can do ourselves.

A questionnaire is being developed to assess need but please only request a loan device **if you really absolutely need to. If you can access the lessons and work via a phone that is perfectly acceptable and work is completed in books.**

Concerns about your child:

- Despite being open with a skeletal staff, we will not be conducting any face to face meetings with parents or accepting visitors on site during this time.
- You can email teaching and support staff, all emails are available on the school website. Staff will respond between 8.30am and 3pm, Monday to Friday. If you email outside of these times you may have to wait for a response until the next working day.
- If your child has SEND please email your child's key worker. If you are not aware of who the key worker is then please email keren.groom@crestwood.hants.sch.uk or cassie.smith@crestwood.hants.sch.uk
- For specific enquiries please email the following:
 - Free school meal food boxes - julia.hughes@crestwood.hants.sch.uk
 - Eligibility for free school meals alison.samways@crestwood.hants.sch.uk
 - Home schooling - steve.gibbs@crestwood.hants.sch.uk

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- Safeguarding - tim.nash@crestwood.hants.sch.uk
- Children in Care - katie.sandiford@crestwood.hants.sch.uk
- ICT issues - itsupport@crestwood.hants.sch.uk
- We are very much in a controlled environment and must avoid any risks to those staff on site. Please do not be offended if you arrive at school and are sent away.

Students in need of emotional support

We have established phone lines for students who require emotional support. These will be staffed by our highly skilled pastoral team. They operate from 9am - 2pm each day, Monday to Friday.

Numbers and emails are as follows:

- Zena Smith - 07385 252141 / zena.smith@crestwood.hants.sch.uk
- Denise Sharp - 07385 252049 / denise.sharp@crestwood.hants.sch.uk
- Michaila Dieng - 07385 252050 / michaila.dieng@crestwood.hants.sch.uk
- Karla Walters - 07388 376789 / karla.walters@crestwood.hants.sch.uk
- Megan Parnell - megan.parnell@crestwood.hants.sch.uk
- Educational Psychologist Telephone Support Line - 01962 876 239 - for parents/carers to access for any queries relating to the emotional wellbeing of their child/children in their care

We have also set up a site with useful links to external services and resources to support those in need of advice on a wide range of subjects, please follow the link below to find out more: https://padlet.com/tim_nash/o0qarrip7u3g

Parents requiring support

It is difficult for everyone during these times but we need you to know that you are never alone. If you as a parent need to speak to someone for support then please contact our Parent Adviser, Jane Cole on 07388997380 or at jane.cole@crestwood.hants.sch.uk between 8.30am - 4pm, Monday to Friday.

Year 11 GCSE grading

Please may I remind students and parents that we are not permitted to engage in any discussion regarding the grades we will be sending to Ofqual. Please see the letter for students produced by Ofqual [here](#) and the latest guidance from the DfE [here](#).

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Year 8 options

- We now have final agreement that we are suspending the option process outlined to students before we closed.
- Students will be allowed some choice between emphasising a subject in the Arts, such as Art, Music, Drama, whilst continuing to study all.

Free School Meals (FSM) in the period of closure

- If your circumstances have changed and you feel you are now eligible for Free School Meals you can check here <https://www.cloudforedu.org.uk/ofsm/hants> or contact alison.samways@crestwood.hants.sch.uk Thank you to the parents that have done so, it is important you get your entitlement.
- If you have not had any contact from us it could be because you are not eligible or your email address on our system is wrong. If you have changed your email please let Julia Hughes know.
- Please remember the delivery days are staggered and we cannot guarantee the day the parcel will be delivered each fortnight. It will arrive at some point in the week. I apologise that we cannot be more precise, we know that some of you rely on this parcel.
- The boxes are preloaded and you cannot request alternative food. The company will do their best to change things each time but it is not guaranteed. We are trying our best to bring the food to you. Try and search for recipes you can make with the ingredients offered, you may find you can make something new to your family.
- We have created accounts in your name with Harvest Fine Foods to allow for home delivery but the billing is linked to Crestwood Community School. **Any additional food you would like from Harvest must be ordered separately and you must pay for these yourself.** Anyone trying to order from their Crestwood generated account will be contacted for additional payments by Harvest.
- You are not entitled to receive vouchers in addition to the food boxes, the boxes fulfill your entitlement. Please be aware if we had relied on the national scheme, you would have only just received your first entitlement, we were ahead of the game!
- In order to receive these boxes you must have registered for the scheme to comply with GDPR regulations. If you have failed to register and believe you are eligible please contact julia.hughes@crestwood.hants.sch.uk.

School opening for children of critical workers

I must remind you that the government has asked parents to keep their children at home wherever possible, this advice remains unchanged, and asked schools to remain open **only for those children who absolutely need to attend**. As we are a secondary school this applies to almost all of our students.

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We have been asked to continue to provide care for a limited number of children, including vulnerable children and those children whose parents are critical to the COVID19 response and who cannot be safely cared for at home. **From this you can clearly see that this is not a provision for the majority of our students.**

All the details can be found at the following links:

Closure of educational settings: information for parents and carers

<https://www.gov.uk/government/publications/closure-of-educational-settings-information-for-parents-and-carers>

Guidance for schools, colleges and local authorities on maintaining educational provision

<https://www.gov.uk/government/publications/coronavirus-covid-19-maintaining-educational-provision/guidance-for-schools-colleges-and-local-authorities-on-maintaining-educational-provision>

We operate from the Cherbourg Campus and provide supervision for a very small number of children of critical workers in the NHS, Uniformed Services and vulnerable children, on a part week basis (currently Tuesday and Wednesdays), due to need. The provision runs from 8.30am - 2pm. Students conduct the online learning they would be doing at home. We have limited spaces and have to maintain skeletal staffing to observe social distancing. If you feel that your circumstances have changed and you are now working in the critical work sector please contact steve.gibbs@crestwood.hants.sch.uk to advise us of the support you require. If your child has an EHCP and you need support contact the address given for Mr. Gibbs but copy in keren.groom@crestwood.hants.sch.uk

Social media - Facebook, Twitter and Instagram

- I am very grateful to Mrs. Gray for maintaining our social media sites, they are fantastic and show what an epic #crestwoodfamily we have.
- The Social Media sites are going to primarily be focused on learning activities for our students and information sharing.
- Please remember to send your videos and photographs to peter.willmore@crestwood.hants.sch.uk so that he can produce a compilation of these each Friday.

Finally, just a reminder of the NHS guidance:

- if you live alone and you have symptoms of coronavirus illness (COVID-19), however mild, stay at home for **7 days** from when your symptoms started. (The [ending isolation](#) section below has more information)

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- after 7 days, if you do not have a high temperature, you do not need to continue to self-isolate. If you still have a high temperature, keep self-isolating until your temperature returns to normal. You do not need to self-isolate if you just have a cough after 7 days, as a cough can last for several weeks after the infection has gone
- if you live with others and you are the first in the household to have symptoms of coronavirus (COVID-19), then you must stay at home for 7 days, but all other household members who remain well must stay at home and not leave the house for **14 days**. The 14-day period starts from the day when the first person in the house became ill. See the [explanatory diagram](#)
- for anyone else in the household who starts displaying symptoms, they need to stay at home for 7 days from when the symptoms appeared, regardless of what day they are on in the original 14 day isolation period. The [ending isolation](#) section below has more information, and see the [explanatory diagram](#)
- staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community
- if you can, move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period
- if you cannot move vulnerable people out of your home, stay away from them as much as possible
- reduce the spread of infection in your home: wash your hands regularly for 20 seconds, each time using soap and water, or use hand sanitiser; cover coughs and sneezes
- if you have coronavirus (COVID-19) symptoms:
 - do **not** go to a GP surgery, pharmacy or hospital
 - you do not need to contact 111 to tell them you're staying at home
 - testing for coronavirus (COVID-19) is not needed if you're staying at home
- if you feel you cannot cope with your symptoms at home, or your condition gets worse, or your symptoms do not get better after 7 days, then use the [NHS 111 online](#) coronavirus (COVID-19) service. If you do not have internet access, call NHS 111. For a medical emergency dial 999
- if you develop new coronavirus (COVID-19) symptoms at any point after ending your first period of isolation (self or household) then you need to follow the same guidance on self-isolation again

It wasn't quite the news I wanted to bring you this week but we have to do what we are told to. Many parents have told me that they were nervous about their child returning after half term and would keep them at home anyway. As I have always said from the start, you have to do what you need to do as parents for the safety of your family. When the time is right we will be back, doing what we do, but please don't think it will just be school as it normally is.

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Over the coming weeks my Senior Team will be running through a whole range of curriculum, health and safety, pastoral questions to ensure that we offer what we can feasibly do safely and minimising risk.

Please take care of yourselves and do contact me at any point with your questions. I do miss you all. #Crestwoodfamily

Krista Dawkins
Head Teacher

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REMOTE LEARNING FROM 11 MAY 2020 GUIDE TO PARENTS AND STUDENTS

Aims

- To give students and parents more structure to the home-learning school day
- To avoid overwhelming students and parents
- To engage more students
- To provide regular interactive contact between students and teaching staff
- To better support students and parents

Summary (from Monday 11th May 2020)

- Live online teaching will continue for English, Maths, Science, Geography, History, Spanish and French.
- Live lessons have been added for PE in Year 7 & 8 and for those students in other years taking PE qualifications (BTEC and GCSE).
- English, Maths, Science will continue to deliver one taught lesson per week (session 1) and one tutorial style lesson per week (session 2).
- Geography (All years), History (All years) and Spanish (Y8) will now teach one lesson each week per campus.
- French and Spanish for Y7 will continue to deliver one lesson per week for the whole year.
- Wherever possible, session timings match the slots on students' normal timetables.
- Students should log into Google Classroom and locate their classes.
- Links to live lessons can be found in Google Classroom. Teachers will also email links.
- Please note, live sessions can be accessed by mobile phones.
- Work for other subjects should continue, ideally according to students' normal timetable.
- Expectations of students, especially in terms of staying safe, are detailed below.
- **Please note, a tutor time session has now been added per year group per week**
- Updated timetables for each year group and campus are at the end.

Start times of sessions (approximately 30 minutes each)

09.45	Period 1
10.45	Period 2 (please note change of time)
12.15	Period 3
14.00	Period 4
15.00	Tutor time (once a week per year group)

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Expectations of students and staying safe

- Do not share private information.
- Do not respond to contact or meeting requests from people you do not know, only follow the link sent by your teacher.
- Be respectful in all your communications. Live streaming means any comments you make will be seen by others and you will not be able to delete or edit them.
- Ensure you know who to tell if you see or hear anything upsetting or inappropriate.
- Devices should be used in appropriate areas only, not in bedrooms for example.
- Students' cameras *must* be switched off, you should only see the teacher.
- Turn off your microphone when others are speaking, this will stop background noise.
- You can use the chat feature to ask questions of the teacher.
- Language must be appropriate, including from any family members in the background.
- Ensuring all live-streaming is conducted in group/class settings and never conducted one-to-one. This helps to safeguard both teachers and students.
- Please note, sessions will be recorded and saved to Google Classroom.
- Please do not email your teachers before 8.30am or after 4pm. You can always schedule your email to send to ensure it goes between the times stipulated.

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Cherbourg Timetable (from 11 May)



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YEAR 7 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	En 1		En 2	Sc 2	Hi
P2 - 10:45	Sp	Ma 1			
P3 - 12:15		Sc 1	Ge	PE	
P4 - 14:00	Fr				Ma 2
Tutor Time 15:00	Tutor Time				
YEAR 8 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Hi	En 1	Ma 2		Sc 2
P2 - 10:45		PE			
P3 - 12:15	Ma 1	Ge			En 2
P4 - 14:00			Sp	Sc 1	
Tutor Time 15:00		Tutor Time			
YEAR 9 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Ma 1		Ge		En 2
P2 - 10:45			PE (GCSE & BTEC only)	Ma 2	
P3 - 12:15				Sp	
P4 - 14:00	En 1	Sc 1	Hi		Sc 2
Tutor Time 15:00		Tutor Time			
YEAR 10 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45		Sc 2		Hi	Sp
P2 - 10:45	Sc 1	Ge			En 2
P3 - 12:15			En 1		PE (GCSE & BTEC only)
P4 - 14:00	Ma 1			Ma 2	
Tutor Time 15:00			Tutor Time		

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YEAR 11 CHERBOURG

You have not been forgotten! Google classroom is still open to all Year 11s and teachers are available via email. You have a dedicated Google Classroom called Year 11 Transition to Post 16. The class code is zpyrouc

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Shakespeare Timetable (from 11 May)

YEAR 7 SHAKESPEARE					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45		Ma 1			
P2 - 10:45	Sp		Ge	En 2	Hi
P3 - 12:15	En 1	Sc 1	Sc 2	PE	
P4 - 14:00	Fr			Ma 2	
Tutor Time 15:00	Tutor Time				
YEAR 8 SHAKESPEARE					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45					
P2 - 10:45	Hi	PE	Sc 2		
P3 - 12:15	Sc 1	En 1	Sp	En 2	Ma 2
P4 - 14:00	Ma 1	Ge			
Tutor Time 15:00		Tutor Time			
YEAR 9 SHAKESPEARE					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Sc 1		Ge	Ma 2	
P2 - 10:45	En 1		PE (GCSE & BTEC only)	Sc 2	
P3 - 12:15		Ma 1	Hi	Sp	En 2
P4 - 14:00					
Tutor Time 15:00		Tutor Time			
YEAR 10 SHAKESPEARE					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45		Sc 1			Sp
P2 - 10:45		Ge		Hi	
P3 - 12:15					PE (GCSE & BTEC only)
P4 - 14:00	En 1	Ma 1	Sc 2	En 2	Ma 2
Tutor Time 15:00			Tutor Time		

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YEAR 11 SHAKESPEARE

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