



CRESTWOOD  
COMMUNITY SCHOOL

19 June 2020

Dear Parent/Carer,

**Crestwood Community School  
School Coronavirus Update - Friday 19th June 2020**

It's been another busy week at Crestwood and I have lots of news to share with you, which has given me a big smile!

Firstly it was so amazing to welcome back our Year 10 students. I was fighting back the emotions when the first student arrived and later seeing those faces that we have missed so much. The planning that was undertaken and the preparations in advance of opening, paid such dividends and everything went like clockwork. I can't wait to see more of them next week. If you feel you now want your child to return, please do email [Mr. Gibbs](#)

Secondly, the Department for Education in this [document](#) gave Head Teachers some flexibility in our arrangements for students. *"We know that secondary schools are keen to invite pupils in other year groups in for a face-to-face meeting before the end of this term, where it would be beneficial. As long as this happens in line with this and wider protective measures guidance, and guidance on the numbers of pupils permitted on-site at any one time, we would encourage this where possible. This time can be used to check-in on pupils, and ensure they are supported before a return to school from September."*

This is very welcome news indeed! To enable us to do this we are proposing that the week of 13th to 17th July, we will postpone all online live lessons, but will set work so that students can work independently at home via Google classroom. We will invite all students and parents to school, over this week, to meet with their tutor, Senior Leaders or Year Leaders to discuss their experience and learning through the pandemic and any areas they may need support with on their return. Each meeting will last 20-30 minutes and the information we get will be shared with staff to enable a more smooth transition into opening fully. I really hope that parents will support this as we feel it is essential that we see students before we break for the summer. **This arrangement also applies to our Year 6 who are joining us in September.** Over the coming weeks you will receive a phone call from your child's tutor or Year Leader arranging an appointment time. It is essential that **ALL** of our students attend. **Please can I urge all parents to inform us of any changes in your contact details, such as emails and phone numbers,** to ensure we can make contact. The prospect of getting all the children back in this way, before the summer, has excited the staff so much, when we launched it today.

Thirdly, you may have seen in the news that the free school meal entitlement has been extended over the summer holiday, following the campaigning of Marcus Rashford. It is such good news for so many of our families. We do want to give parents flexibility over this time and therefore we will be issuing vouchers from the national scheme. The voucher will only be issued once and is £90 in value per child. The vouchers are distributed via emails and will need

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to be downloaded. **Once again, please can I urge all parents to inform us of any changes in your contact details, such as emails and phone numbers, in order to receive these vouchers.**

Finally, all of our newly purchased Chromebooks have now been allocated, I am sorry if you have not been fortunate enough to secure one but we had to prioritise needs. Over the coming week, we will be stringently tracking those students who have received a Chromebook against their attendance and engagement with online classes, If we feel there is a lack of engagement, we will be asking for the device to returned immediately in order that it can be given to someone more in need, who will use it for learning. We do have approximately 40 iPads available if students still need a device to work remotely from home. If you are in need parents can email [Mr. Whittick](#) over this weekend to request a device. Mr. Whittick will then call you and arrange for collection on Monday at Shakespeare and Thursday at Cherbourg.

Please do remember to ask for advice and support if you need it. Our pastoral support teams have phone numbers for you to use to raise concerns or positive, likewise you can email any member of staff between the hours of 8.30am - 4pm.

To ease you navigation through the rest of this letter, I have highlighted in **yellow any new areas.**

The government's guidance is as follows:

### **Stay Alert**

We can all help control the virus if we all stay alert. This means you must:

- Stay at home as much as possible
- Work from home if you can
- Limit contact with other people
- Keep your distance if you go out (2 metres apart where possible)
- Wash your hands regularly
- Self-isolate if you or anyone in your household has symptoms.

### **Year 10 opening:**

- **I have to congratulate Year 10 for the way in which they returned to school this week.**
- From 23rd June we will be delivering lessons to Y10 students, face to face, 1 day each week, per child.
- Students and parents should have received their group and entrance points in a letter through SchoolComms. There have been issues for some students and parents. Year 10 parents, if you have not received the letter, please send your current email address to [adminoffice@crestwood.hants.sch.uk](mailto:adminoffice@crestwood.hants.sch.uk).
- On entry temperatures and registers will be taken.

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- Any student attempting to enter at the wrong point will be sent to their designated entrance. If the direction is ignored, they are putting others at risk and will be immediately sent home, without question.
- Any student with a high temperature will be asked to wait for 10 minutes, where upon it will be retaken. If it remains above 37.8, they will be sent to medical and contact made to send them home and self isolate.
- Students need to provide their own drink and lunch as there will be no food service or water fountains available
- Students can only attend if parents have requested a place and completed a [home school agreement](#). Any student attempting to attend without either of these will not be permitted to enter the school.
- All students must stick to their identified zone for the whole day.
- Student groups have been created on compatible subjects and cannot be changed.
- Students will be asked to leave immediately at the end of the day via the entrance they came.
- The timetable can be found at the end of the letter.

#### Online, live lessons:

- Full details of the students timetable can be found at the end of this letter for the week beginning 22nd June 2020
- As a result of planning to extend the opening of the school beyond that of critical worker children to Year 10 and a small selection of children with an EHCP, **we have had to make further changes to the online live lessons.**
- Where students do not have lessons timetabled they are expected to complete work independently in preparation for the live lessons and for other subjects.
- We know there have been some technical issues and teething problems, please be patient.
- If you have any IT issues please email [itsupport@crestwood.hants.sch.uk](mailto:itsupport@crestwood.hants.sch.uk)
- If you have any questions regarding the learning please email [steve.gibbs@crestwood.hants.sch.uk](mailto:steve.gibbs@crestwood.hants.sch.uk) if your child is at the Shakespeare campus and [tim.nash@crestwood.hants.sch.uk](mailto:tim.nash@crestwood.hants.sch.uk) is at the Cherbourg Campus.
- Please note online lessons can be accessed via mobile phones.
- The sessions are recorded so they can be viewed by students later, if they miss the live version due to restrictions in IT equipment.
- **Please use the email link or link in google classrooms and be connected to the internet, it will use a lot of mobile data.**

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- We appreciate that some of your children may need additional stationery to support their work at home. If they do, can you email [resourcehub@crestwood.hants.sch.uk](mailto:resourcehub@crestwood.hants.sch.uk) letting us know what you need. We need to ensure social distancing and so we will prepare all orders on a Tuesday for collection on Wednesdays from the Cherbourg campus. **Please do not just turn up, you will be given an appointment time to come and collect stationery.**
- Updates to the work packs issued can be made available if required. These can also be requested by emailing [resourcehub@crestwood.hants.sch.uk](mailto:resourcehub@crestwood.hants.sch.uk). If you can identify the subject/s needed that would be appreciated. Please note that these may take a little longer to compile. An appointment will also be arranged so that you can collect these once they are ready.

#### **SEN students with an EHCP:**

- Some students with EHCP have found online live lessons far better at home and as a result may not wish to return for face to face sessions, which is completely acceptable.
- When we open, any face to face sessions have been planned will mirror the school opening arrangements for Year 10 on a Tuesday and a Wednesday.
- Intervention support is also being planned to be delivered online by smaller group sessions rather than face to face.
- Key workers will have had contact with parents to agree individualised plans for students. If this is not the case please email the key worker.
- Unfortunately, some students, including those in Year 10, will be unable to come into school when we open, as they cannot comply with social distancing or we do not have the staffing capacity to meet needs and ensure their safety. This will be decided on an individual basis by a risk assessment which will be shared with parents when the decision is made.

#### **ICT Hardware and Internet Access for students:**

- All Chrome books have now been distributed on a priority need.
- If you are still in need we have 40 ipads to loan out. Contact Mr Whittick if you would like one. [andrew.whittick@crestwood.hants.sch.uk](mailto:andrew.whittick@crestwood.hants.sch.uk)
- Anyone in receipt of a device but not engaging in learning, will be asked to return the device immediately so it can be given to someone who will use it for the purpose they were loaned.
- The device remains the property of the school.
- A loan agreement will need to be signed by the parent on collection.

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- Any loss or damage will need to be funded by the parents under their home insurance or other means.

#### **Concerns about your child:**

- Despite being open with a skeletal staff, we will not be conducting any face to face meetings with parents or accepting visitors on site during this time.
- You can email teaching and support staff, all emails are available on the school website. Staff will respond between 8.30am and 3pm, Monday to Friday. If you email outside of these times you may have to wait for a response until the next working day.
- If your child has SEND please email your child's key worker. If you are not aware of who the key worker is then please email [keren.groom@crestwood.hants.sch.uk](mailto:keren.groom@crestwood.hants.sch.uk) or [cassie.smith@crestwood.hants.sch.uk](mailto:cassie.smith@crestwood.hants.sch.uk)
- For specific enquiries please email the following:
  - Free school meal food boxes - [julia.hughes@crestwood.hants.sch.uk](mailto:julia.hughes@crestwood.hants.sch.uk)
  - Eligibility for free school meals [alison.samways@crestwood.hants.sch.uk](mailto:alison.samways@crestwood.hants.sch.uk)
  - Home schooling - [steve.gibbs@crestwood.hants.sch.uk](mailto:steve.gibbs@crestwood.hants.sch.uk)
  - Safeguarding - [tim.nash@crestwood.hants.sch.uk](mailto:tim.nash@crestwood.hants.sch.uk)
  - Children in Care - [katie.sandiford@crestwood.hants.sch.uk](mailto:katie.sandiford@crestwood.hants.sch.uk)
  - ICT issues - [itsupport@crestwood.hants.sch.uk](mailto:itsupport@crestwood.hants.sch.uk)
- We are very much in a controlled environment and must avoid any risks to those staff on site. Please do not be offended if you arrive at school and are sent away.

#### **Students in need of emotional support**

We have established phone lines for students who require emotional support. These will be staffed by our highly skilled pastoral team. They operate from 9am - 2pm each day, Monday to Friday.

Numbers and emails are as follows:

- Zena Smith - 07385 252141 / [zena.smith@crestwood.hants.sch.uk](mailto:zena.smith@crestwood.hants.sch.uk)
- Denise Sharp - 07385 252049 / [denise.sharp@crestwood.hants.sch.uk](mailto:denise.sharp@crestwood.hants.sch.uk)
- Michaila Dieng - 07385 252050 / [michaila.dieng@crestwood.hants.sch.uk](mailto:michaila.dieng@crestwood.hants.sch.uk)
- Karla Walters - 07388 376789 / [karla.walters@crestwood.hants.sch.uk](mailto:karla.walters@crestwood.hants.sch.uk)
- Megan Parnell - [megan.parnell@crestwood.hants.sch.uk](mailto:megan.parnell@crestwood.hants.sch.uk)
- Educational Psychologist Telephone Support Line - 01962 876 239 - for parents/carers to access for any queries relating to the emotional wellbeing of their child/children in their care

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We have also set up a site with useful links to external services and resources to support those in need of advice on a wide range of subjects, please follow the link below to find out more: [https://padlet.com/tim\\_nash/o0qarrip7u3g](https://padlet.com/tim_nash/o0qarrip7u3g)

We are offering a 20 minute face to face appointment with our experienced pastoral team. To ensure that social distancing is applied, each member of staff will be based in separate classrooms in West Block on the Cherbourg Campus. Entry and exit to these rooms will be through various external doors, which will be signposted.

Once we have received requests we will send out individual appointment times with further instructions around entry and exit to the school site. It is important parents are aware that children cannot just turn up. They must have an appointment. If you have any questions please contact Mr Nash on his work mobile 07435 809561 or via email on [tim.nash@crestwood.hants.sch.uk](mailto:tim.nash@crestwood.hants.sch.uk).

Please complete this form so that we may gauge parental interest in this offer:  
[Pastoral Support Request](#)

### **Parents requiring support**

It is difficult for everyone during these times but we need you to know that you are never alone. If you as a parent need to speak to someone for support then please contact our Parent Adviser, Jane Cole on 07388997380 or at [jane.cole@crestwood.hants.sch.uk](mailto:jane.cole@crestwood.hants.sch.uk) between 8.30am - 4pm, Monday to Friday.

### **Year 11 GCSE grading**

Please may I remind students and parents that we are not permitted to engage in any discussion regarding the grades sent to Ofqual. Please see the letter for students produced by Ofqual [here](#) and the latest guidance from the DfE [here](#). Grades have now been submitted and we will now await the results on 20th August.

All Year 11 have access to the Post 16 Google Classroom where we host lots of resources from our colleges and other providers to support Year 11 in their transition to their Post 16 pathways. Colleges are posting lots of material and will also be hosting online induction events. Please do encourage your son or daughter to join this Google Classroom. If you have any problems or questions, please email Mr Buckingham or Mr Vass.

We will confirm arrangements for results day as soon as possible. However we continue to monitor advice and guidance from the Government and will update parents as things progress over the next few weeks.

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### Year 8 options

- This week students will be invited by Mr. Topazio to an assembly about the options process.
- Parents will also be sent a video outlining the process.

### Free School Meals (FSM) in the period of closure

- Food boxes will cease from **Friday 17th July 2020**
- Free School meal vouchers will be issued for the summer holidays using the Government scheme.
- The vouchers will be £90 in value and will need to be emailed to parents and then downloaded before they can be redeemed.
- It is essential that we have your up to date email addresses to ensure you receive the voucher.
- Some products in the food parcels do have a short shelf life which does give you more food for the money we spend.
- If your circumstances have changed and you feel you are now eligible for Free School Meals you can check here <https://www.cloudforedu.org.uk/ofsm/hants> or contact [alison.samways@crestwood.hants.sch.uk](mailto:alison.samways@crestwood.hants.sch.uk) Thank you to the parents that have done so, it is important you get your entitlement.
- If you have not had any contact from us it could be because you are not eligible or your email address on our system is wrong. If you have changed your email please let Julia Hughes know.
- Please remember the delivery days are staggered and we cannot guarantee the day the parcel will be delivered each fortnight. It will arrive at some point in the week. I apologise that we cannot be more precise, we know that some of you rely on this parcel.
- The boxes are preloaded and you cannot request alternative food. The company will do their best to change things each time but it is not guaranteed. We are trying our best to bring the food to you. Try and search for recipes you can make with the ingredients offered, you may find you can make something new to your family.
- We have created accounts in your name with Harvest Fine Foods to allow for home delivery but the billing is linked to Crestwood Community School. **Any additional food you would like from Harvest must be ordered separately and you must pay for these yourself.** Anyone trying to order from their Crestwood generated account will be contacted for additional payments by Harvest.
- You are not entitled to receive vouchers in addition to the food boxes, the boxes fulfill your entitlement. Please be aware if we had relied on the national scheme, you would have only just received your first entitlement, we were ahead of the game!

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- In order to receive these boxes you must have registered for the scheme to comply with GDPR regulations. If you have failed to register and believe you are eligible please contact [julia.hughes@crestwood.hants.sch.uk](mailto:julia.hughes@crestwood.hants.sch.uk).

### **School opening for children of critical workers**

All the details can be found at the following links:

[Closure of educational settings: information for parents and carers](#)

[Guidance for schools, colleges and local authorities on maintaining educational provision](#)

- We operate from the Cherbourg Campus and provide supervision for a very small number of children of critical workers and vulnerable students.
- The provision runs from 9am - 2.30pm.
- Parents need to meet the criteria for critical workers as stipulated by the DfE
- Students conduct the online live learning they would be doing at home and the independent work in between these times.
- We have very limited spaces and have to maintain skeletal staffing to observe social distancing. Therefore, we may not be able to meet your needs, despite fulfilling the criteria.
- All existing placements will be maintained, however new requests cannot always be accommodated. Whilst we know this is disappointing, we have to maintain the correct staffing levels to do this. Parents may have to accept part time rather than full time arrangements, as we seek to prioritise the most vulnerable students.
- We reserve the right to withdraw places for non attendance.
- If you feel that your circumstances have changed and you are now working in the critical work sector please contact [steve.gibbs@crestwood.hants.sch.uk](mailto:steve.gibbs@crestwood.hants.sch.uk) to advise us of the support you require.
- If your child has an EHCP and you need support contact the address given for Mr. Gibbs but copy in [keren.groom@crestwood.hants.sch.uk](mailto:keren.groom@crestwood.hants.sch.uk)

### **The Weekly Best bits**

- Please remember to send your videos and photographs to [peter.willmore@crestwood.hants.sch.uk](mailto:peter.willmore@crestwood.hants.sch.uk) so that he can produce a compilation of these each Friday.
- Unfortunately they seem to be getting less and less, so let's have a real surge next week please!

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### Finally, just a reminder of the NHS guidance:

- if you live alone and you have symptoms of coronavirus illness (COVID-19), however mild, stay at home for **7 days** from when your symptoms started. (The [ending isolation](#) section below has more information)
- after 7 days, if you do not have a high temperature, you do not need to continue to self-isolate. If you still have a high temperature, keep self-isolating until your temperature returns to normal. You do not need to self-isolate if you just have a cough after 7 days, as a cough can last for several weeks after the infection has gone
- if you live with others and you are the first in the household to have symptoms of coronavirus (COVID-19), then you must stay at home for 7 days, but all other household members who remain well must stay at home and not leave the house for **14 days**. The 14-day period starts from the day when the first person in the house became ill. See the [explanatory diagram](#)
- for anyone else in the household who starts displaying symptoms, they need to stay at home for 7 days from when the symptoms appeared, regardless of what day they are on in the original 14 day isolation period. The [ending isolation](#) section below has more information, and see the [explanatory diagram](#)
- staying at home for 14 days will greatly reduce the overall amount of infection the household could pass on to others in the community
- if you can, move any vulnerable individuals (such as the elderly and those with underlying health conditions) out of your home, to stay with friends or family for the duration of the home isolation period
- if you cannot move vulnerable people out of your home, stay away from them as much as possible
- reduce the spread of infection in your home: wash your hands regularly for 20 seconds, each time using soap and water, or use hand sanitiser; cover coughs and sneezes
- if you have coronavirus (COVID-19) symptoms:
  - do **not** go to a GP surgery, pharmacy or hospital
  - you do not need to contact 111 to tell them you're staying at home
  - testing for coronavirus (COVID-19) is not needed if you're staying at home
- if you feel you cannot cope with your symptoms at home, or your condition gets worse, or your symptoms do not get better after 7 days, then use the [NHS 111 online](#) coronavirus (COVID-19) service. If you do not have internet access, call NHS 111. For a medical emergency dial 999
- if you develop new coronavirus (COVID-19) symptoms at any point after ending your first period of isolation (self or household) then you need to follow the same guidance on self-isolation again

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I would just like to thank you yet again for all of your support during this time. Seeing Year 10 come back on Tuesday was so emotional and I know the staff that were present felt it too. You have my promise that we will do whatever we can to get the children back as soon as we are allowed to do so. I am hoping and praying for normality in September. Seeing the news from Northern Ireland that they are reducing the social distancing measures to 1 metre to enable all children to get back to school gives us something to hold onto.

I hope you have a very restful weekend.

#crestwoodfamily

Best wishes

**Krista Dawkins**  
**Head Teacher**

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**Year 10 Face to Face**  
**week beginning Monday 22nd June 2020**

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Cherbourg (43 each cohort)		Shakespeare (68 each cohort)	
Venue	Entrance/ Exit via	Venue	Entrance/ Exit via
C1- Sports Hall (32) Yellow Zone	Chestnut Avenue	S1 Sports Hall (32) Green Zone	Tennis court
C2 - Hall (18) Orange Zone	Student Gate, Cherbourg Road, doors by Drama	S2 Gym (20) Orange Zone	Aspire Entrance, outside doors
C3 - Library Key worker students Purple Zone	Main gate, Cherbourg Road, West Block entrance	S3 Science G3 (9) Yellow Zone	Bike Sheds, Back door entry
C4 - T4 and SEN base Pink Zone	Main gate, Cherbourg Road, T Block entrance	S4 SEN base Pink Zone	Music door entry
		Pre school Blue Zone	Main reception entrance

*(The rooms have been chosen due to their size and location to facilities and exit points)*

Tuesday	23rd June	CA1	AM: English PM: Mathematics
		CA2	AM: Mathematics PM English
		SA1	AM: English PM: Mathematics
		SA2	AM: English PM: Mathematics
		SA3	AM; Mathematics PM: English
Wednesday	24th June	CB1	AM: English PM: Mathematics
		SB1	AM: English PM: Mathematics
		SB2	AM: English PM: Mathematics
		SB3	AM; Mathematics PM: English
Thursday	25th June	By appointment only	Pastoral Support

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Remote Learning –

Live lesson timetable 22nd June 2020 - Cherbourg Timetable

YEAR 7 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	English 1	Maths 1		French	Science 2
P2 - 10:45		English 2	PE	Spanish	
P3 - 12:15	History				
P4 - 14:00	Geography		Science 1	Maths 2	
Tutor Time 15:00			Tutor		Science Drop In
YEAR 8 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45		PE		History	Maths 2
P2 - 10:45	Spanish		Science 1	Geography	
P3 - 12:15		Maths 1			English 2
P4 - 14:00	English 1			Science 2	
Tutor Time 15:00		Tutor			Options Assembly
YEAR 9 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Science 1	Resistant Materials	English 1		Geography
P2 - 10:45			Music		History
P3 - 12:15	Food	Drama		English 2	
P4 - 14:00	Maths 1	Science 2	Maths 2	Spanish	PE
Tutor Time 15:00		Tutor			Science Drop In
YEAR 10 CHERBOURG					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Computer Science	No live lessons on these days as students will be accessing in school provision.		English	Science
P2 - 10:45	Food Music			Maths	Geography
P3 - 12:15	Art			Spanish	History
P4 - 14:00	PE			RE Textiles	Drama

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Email: [adminoffice@crestwood.hants.sch.uk](mailto:adminoffice@crestwood.hants.sch.uk) Tel: 023 8064 1232 Web: [www.crestwood.hants.sch.uk](http://www.crestwood.hants.sch.uk)



**CRESTWOOD**  
COMMUNITY SCHOOL

Tutor Time 15:00	Tutor			Science Drop In
<b>YEAR 11 CHERBOURG</b>				
You have not been forgotten! Google classroom is still open to all Year 11s and teachers are available via email. You have a dedicated Google Classroom called Year 11 Transition to Post 16. The class code is zpyrouc				

### Shakespeare Timetable (from 22nd June)

<b>YEAR 7 SHAKESPEARE</b>					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	English 1	Maths 1		French	Science 2
P2 - 10:45		English 2	PE	Spanish	
P3 - 12:15	Geography				
P4 - 14:00	History		Science 1	Maths 2	
Tutor Time 15:00			Tutor		Science Drop In
<b>YEAR 8 SHAKESPEARE</b>					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Spanish	PE		Geography	Maths 2
P2 - 10:45			Science 1	History	
P3 - 12:15		Maths 1			English 2
P4 - 14:00	English 1			Science 2	
Tutor Time 15:00		Tutor			Options Assembly
<b>YEAR 9 SHAKESPEARE</b>					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Science 1	Resistant Materials	English 1		Geography
P2 - 10:45			Music		History
P3 - 12:15	Food	Drama		English 2	
P4 - 14:00	Maths 1	Science 2	Maths 2	Spanish	PE
Tutor Time 15:00		Tutor			Science Drop In
<b>YEAR 10 SHAKESPEARE</b>					
	Mon	Tue	Wed	Thu	Fri
P1 - 09:45	Computer Science			English	Science

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P2 - 10:45	Food Music	No live lessons on these days as students will be accessing in school provision.	Maths	Geography
P3 - 12:15	Art		Spanish	History
P4 - 14:00	PE		RE Textiles	Drama
Tutor Time 15:00	Tutor			Science Drop In
<b>YEAR 11 SHAKESPEARE</b>				
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