

Crestwood Community School
School Coronavirus Update - Friday 5th March 2021

Dear Parent/ Carer,

Re-opening of Crestwood Community School Monday 8th March for all students, Years 7 to 11

We are absolutely thrilled to be opening our doors fully to students on Monday, the anticipation is huge! I am writing to remind you of a few things before we return so that Monday can go as smoothly as it possibly can.

As of writing this we have conducted 2500 tests in 5 days, with another 450 planned for today. The team has worked so hard to deliver such an extensive programme, which runs so smoothly. Out of all the testing undertaken, we have found 1 positive case, which proves that school will be a safe place when we return.

We will start Monday 8th with a tutor period from 8.30am - 9.50am to get reacquainted with the children and to revisit the rules in place before lockdown.

For the 19 days we have in school before the Easter breaks I must urge all parents to remind their children of the need for:

- social distancing of at least 2 metres wherever possible
- avoiding touching others
- washing and sanitising hands
- the use of face coverings
- walking to school with only one other person
- not arriving early to school and going straight home afterwards

If we observe these rules routinely then I am hoping there will be no need to isolate groups of students. In addition we would hope that some restrictions would be lifted when we start the summer term, which would be lovely for everyone as the weather starts to get better.

Timings of the School Day

Year 7, 8 & 9		Years 10 & 11	
Gates open	08.10	Gates open	08.10
Tutor 1	08.30-08.35	Tutor 1	08.30-08.35
Period 1	08.35-09.50	Period 1	08.35-09.50
Period 2	09.50-11.05	Period 2	09.50-11.05
Break	11.05-11.20	Tutor 2	11.05-11.30
Tutor 2	11.20-11.45	Break (Lunch)	11.30-12.05
Period 3	11.45-13.00	Period 3	12.05-13.20
Break (Lunch)	13.00-13.35	Period 4	13.20-14.35
Period 4	13.35-14.50	Home (in lieu of break)	14.35

Attendance:

- Please remember that attendance is not optional and all students are expected to return on Monday unless a prior arrangement has been made.
- Punctuality is also important as minutes lost will impact negatively on learning.
- If your child is ill and absent from school please call the school to report.
- If your child or anyone in the household is displaying symptoms of coronavirus then please keep them at home and undertake a PCR test.
- If anyone in the household tests positive for coronavirus then all members of the household must isolate for 10 days.

Masks:

When our students return to school they will be required, as will staff, to wear masks in all lessons and internal areas. The only exception will be PE for physical activities and when outside.

Unfortunately visors are not acceptable and where possible masks should be worn. **Masks need to be refreshed daily.** School is unable to provide students with masks so it is essential that students remember to bring one and if using disposable masks, change these at least daily, if not more frequently. Masks should not be kept in pockets, but in plastic bags to keep them free from further contamination.

All students who travel on home school transport are required to wear a mask when on transport and have a fresh mask for the school day.

If your child is exempt please print them off an exemption card and if possible attach this to the exemption lanyard which can be purchased from most supermarkets cheaply or from [Hidden Disabilities](#).

Equipment:

Students must bring their own equipment to school as they cannot share.

This should include: pens, pencil, ruler, whiteboard pen. They will also need their planner.

Uniform:

We will be offering a relaxation to our usual daytime uniform, however **uniform can be worn if students wish to wear it, giving them a sense of normality.**

The classrooms need to be well ventilated on return, meaning doors and windows will need to be open wide to allow this. We are suggesting that warm sensible clothing, suitable for colder weather, can be worn as an alternative to uniform, for example joggers, sweatshirts etc. We also are allowing trainers, of any colour and boots to be worn. **The PE kit remains as normal.**

All other uniform rules apply:

- The only items of jewellery which are permitted are a watch and a single stud in each ear.
- No other piercings are permitted.
- No decorative bracelets or necklaces.

- Retainers, spikes and expanders are not permitted, facial and other piercings cannot be covered, they must be removed. Therefore do not allow these to be done in term times or holiday times where there is not enough time to allow for healing.
- Hair and Make-Up: No extreme haircuts (no shorter than a grade 2).
- Hair colours must only be natural hair colours.
- Nail varnish, false/acrylic nails are not permitted
- False eyelashes are not permitted
- Light, natural daytime makeup is permitted.

The following items are not acceptable, nor appropriate:

- Crop tops, strappy tops, off the shoulder tops
- High heeled or opened toe footwear
- Ripped Jeans
- Low waisted bottoms that shows underwear
- Cropped shorts and hot pants
- Logoed t-shirts or hoodies which display drugs, alcohol or offensive language
- Hats, caps and hoods should not be worn indoors

Home Testing:

We have had a good period of time to get used to conducting the tests in school and it is now really routine for us. There is clear guidance on how to do the test and these are listed below:

- [How to self test at home full booklet](#)
- [Link to video to self test](#)
- [Webinar 1 how to test and report results](#)
- [Privacy notice for Students](#) and [Annex A to all Privacy Notices](#)
- [Reporting result online](#)

Although in the guidance it suggests you must collect the testing kits from school, with your consent, we will issue them to your child to bring home.

Please could you complete the attached form [here](#) to inform us of your intention about home tests. The link only works from your school comms email and not from any social media pages. The deadline for completion is **Monday 8th March and test kits will be distributed during the week of 15th March. We have received over 550 responses so far and do need all parents to respond by the deadline set.**

Once you have signed up for home testing further guidance will be issued, including how to record your results with the NHS and at school.

Laptops

While we are in the process of returning to normal lessons, we feel that students who have borrowed a laptop might still benefit from being able to use them. We plan to recall the devices after Easter, so please do keep using the laptops until then to complete homework and independent study.

GCSE 2021 Update for Year 11:

Now that the government has published more [detailed guidance](#) regarding the arrangements for grading GCSEs in 2021, we can now provide you with a clearer outline of our plans. Students have already been accumulating evidence which can be used to help award the grades, but will have the opportunity to prepare for and complete further in-class assessments up until the May half-term. Consequently, we can confirm **Year 11's last day in school will be Friday 28 May**. We can also confirm there will be no large scale written examinations held in central locations. Faculty leaders are finalising the full details of the in-class assessments in each subject (which might incorporate the as-yet-unreleased exam board 'mini-exams') and these will be sent home before Easter. In the meantime, Year 11 students should continue to apply themselves well to every piece of work set by teachers as it could count towards their final GCSE grades.

I and the staff are genuinely looking forward to welcoming back our students, your children, on Monday. Seeing them coming in for testing has been amazing but actually being able to teach in reality will be something very special indeed. Thank you for all your amazing support you have shown us during this time, it is very much appreciated. I hope you have a lovely weekend. #Crestwoodfamily

Kind regards

Krista Dawkins
Headteacher

Site specifics:

Campus Specific Logistics: Shakespeare	
	KS3 (Years 7, 8 & 9)
Entrances	<p>Gates open at 8.10am</p> <ul style="list-style-type: none"> • KS3 (Years 7, 8 & 9) enter using the Bike Shed Gate • Students proceed straight to tutor groups using inside routes • Year 7 E2, ICT1, G9, G3 & G1 • Year 8 G4, U6, U8, G19 & G23 • Year 9 E7, G25, G12, E3 • Tutor groups using U6 & U8 to enter and enter via U4.
General movement around the school	<ul style="list-style-type: none"> • KS3 use inside routes • All students wait outside classrooms or in designated areas for staff to collect them • Inside routes should be used at the start and end of break and lunch - students exit/enter through the canteen end of the crescent. If they are not using the canteen at lunch they should leave through the gym fire exit.
Further detail	<p>Students to line up for the following areas</p> <p>Extension Block</p> <ul style="list-style-type: none"> • Lines for E4, E5, E6 and E7 in Maths Courtyard <p>MFL/Geog/Food</p> <ul style="list-style-type: none"> • Lines for U8, U6, U4 and G14 in Crescent <p>PE and Drama Lessons in Sports Hall</p> <ul style="list-style-type: none"> • Lines in Gym (if Gym is being used for KS4 wet break, KS3 students to wait in Crescent outside Gym) • Staff must ensure KS3 students are ready well before the end of the lesson and escort them around the gym back into the Crescent just before the bell <p>IE staffing runs according to KS3 lesson timings in the afternoon</p>
Toilets	<ul style="list-style-type: none"> • Designated KS3 toilets in Crescent • Sports hall changing room toilets can be used when in the Sports Hall
	KS4 (Years 10 & 11)
	<p>Gates open at 8.10am</p> <ul style="list-style-type: none"> • KS4 (Years 10 & 11) use the Church Gate • Students proceed straight to tutor groups using outside routes using fire escape staircases where necessary • Year 10 G17, G21, G8, E1 & G27 • Year 11 G15, G10, G7, IT3 & IT2 • Those in G8 and G10 go directly to the outside door by reception
	<ul style="list-style-type: none"> • KS4 use outside routes • All students wait outside classrooms or in designated areas for staff to collect them • Use fire escape staircases at the back and outside doors at the front of the school where necessary
	<p>Students to line up for the following areas</p> <p>Extension Block</p> <ul style="list-style-type: none"> • Lines for E4, E5, E6 and E7 behind Ext. Block <p>MFL/Geog/Food</p> <ul style="list-style-type: none"> • Lines for U8, U6, U4, G12 and G14 in Canopy Courtyard <p>PE and Drama Lessons in Sports Hall</p> <ul style="list-style-type: none"> • Line up outside Sports Hall <p>IE staffing runs according to KS3 lesson timings in the afternoon</p>
	<ul style="list-style-type: none"> • Sports Hall toilets to be used in lesson changeover and lunchtime • Designated KS4 toilets in the Crescent to be used during lesson time, but not during changeover or lunch
Campus Specific Logistics: Shakespeare	

	KS3 (Years 7, 8 & 9)	KS4 (Years 10 & 11)
Short Break	<p>KS3 11.05-11.20</p> <ul style="list-style-type: none"> • Inside when wet, outside when dry <ul style="list-style-type: none"> ○ Y7 - Gym (wet)/North end of Astro Turf (dry) ○ Y8 - Gym end of Crescent (wet)/South end of Astro (dry) ○ Y9 - Science end of Crescent (wet)/Tennis courts (dry) • Canteen open for snacks 	<p>No break</p> <ul style="list-style-type: none"> • Students leave site at 14.35
Lunch	<p>KS3 13.00-13.35</p> <ul style="list-style-type: none"> • Not Crescent • Sandwich stall moved into Canteen • All eating will be outside, using disposable containers • Canteen (access from outside) <ul style="list-style-type: none"> ○ Y7 - 13.00 ○ Y8 - 13.10 ○ Y9 - 13.15 • Canopy area to near field <ul style="list-style-type: none"> ○ Y7 - North end of Astro Turf ○ Y8 - South end of Astro Turf ○ Y9 - Tennis courts <p>Duty staff to move KS3 students inside or on to Tennis Courts/Field to enable P3/P4 changeover by KS4 using outside routes at 13.20.</p>	<p>KS4 11.30-12.05</p> <ul style="list-style-type: none"> • Canteen (access from outside) <ul style="list-style-type: none"> ○ Y11 - 11.30 ○ Y10 - 11.40 • Sandwich stall moved into Canteen • Canopy area to near field <ul style="list-style-type: none"> ○ Y10 - Astro (Wk1) Tennis Courts (Wk2) ○ Y11 - Tennis courts (Wk1) Astro (Wk2)
Wet lunch	<ul style="list-style-type: none"> • Crescent/Gym - see above 	<ul style="list-style-type: none"> • Marquee/Sports Hall foyer
Dismissal at the end of the day	<p>KS3 14.50</p> <ul style="list-style-type: none"> • Teachers escort groups to the gate • KS3 (Years 7, 8 & 9) exit via the Church Gate • KS3 students collect bikes from bike sheds and wheel not ride through school 	<p>KS4 14.35</p> <ul style="list-style-type: none"> • Teachers escort groups to the gate - outside routes • KS4 (Years 10 & 11) use the Church Gate

Campus Specific Logistics: Cherbourg	
	KS4 (Years 10 & 11)
	KS3 (Years 7, 8 & 9)
Entrances	<p>Gates open at 8.10am</p> <ul style="list-style-type: none"> • Years 7, 8 & 9 Cherbourg Road Gate • Cycle sheds - sectioned into the bubbles • Students proceed directly to tutor rooms <p>Gates open at 8.10am</p> <ul style="list-style-type: none"> • Year 10 & 11 Chestnut Road Gate • Cycle sheds - sectioned into the bubbles • Students proceed directly to tutor rooms
General movement around the school	<p>There will be barriered corridors of movement. So as students leave each block they are not mixing with other students in transit. The gate behind Mrs Scott's office will be open to allow ease of movement. The flow of movement will be clockwise around the school, as if you were looking at reception.</p>
Main Block	<ul style="list-style-type: none"> • For all downstairs classrooms entry and exit from fire doors. Students will wait outside classrooms until asked to enter by their teacher. • For classrooms upstairs - There will be room markings on the hard court outside West Block. Students will line up there and their teacher will come and collect once they have finished cleaning their room. <ul style="list-style-type: none"> ○ For M12 and M13 Science - entry and exit will be via stairs next to Mr. Nash's office. ○ For M14, M15, M16 and M17 Science - entry and exit will be via the back stairs next to staff toilets. One class will be released at a time to ensure no bottleneck.
West Block	<ul style="list-style-type: none"> • For all downstairs classrooms entry and exit from fire doors • For classrooms upstairs - There will be room markings on the West Block hard court. Students will line up there and will be collected once the room has been cleaned. One class will be released at a time to ensure no bottleneck. • The Library - only 15 students allowed in there each break and lunch
Technology Block	<ol style="list-style-type: none"> 1. Music - entry and exit from fire door into pan room 2. Engineering Room - entry and exit via fire door at back of the classroom near Cherbourg gate entrance. 3. Food - entry and exit via fire door at back of classroom 4. Art - entry will be through main T block door and up the stairs 5. IT classrooms - access through main T block door 6. Resistant Materials - access through main T block door 7. Textiles - access through main T block door 8. Learning Support - access through main T block door <p>There will be room markings on the tarmac floor outside the bike sheds for all classes to line up. All student who enter T block main corridor will exit via external doors at the other end of the block next to the Engineering classroom</p>

Learning Support	Mrs Smith will assign a safe room for the most vulnerable at lunch and break Pastoral Support - Mrs Smith will deal with students in the main pastoral room. However, this will be done on a 1 in and out basis. Miss Parnell can take a student to a nearby office.	
	KS4 (Years 10 & 11)	
Short break areas	11.05-11.20 <ul style="list-style-type: none"> • Y7 - Hard Court outside West Block • Y8 - Old Hard Court • Y9 - New Hard Court • No access to canteen • Free fruit available monitored by staff 	No break <ul style="list-style-type: none"> • Students leave site at 14.35
Lunch areas	13.00-13.35 <ul style="list-style-type: none"> • Y7 - Hard Court outside West Block • Y8 - Old Hard Court • Y9 - New Hard Court • Sandwich stall moved to the alcove outside the main hall • All eating will be in the dining hall and outside in own specified areas, using disposable containers • Dining hall divided into 3 to accommodate each group. Each year group has specific exit to their play area: <ul style="list-style-type: none"> ○ Year 7 - Fire exit doors labelled 3 and 4 ○ Year 8 - Fire exit doors labelled 1 and 2 ○ Year 9 - Through drama corridor • Canteen (access from outside) <ul style="list-style-type: none"> ○ Y7 - 13.00 ○ Y8 - 13.10 ○ Y9 - 13.15 <p>Duty staff to move KS3 students inside or in their play zone to enable P3/P4 changeover by KS4 using outside routes at 13.20.</p>	11.30-12.05 <ul style="list-style-type: none"> • Y10 - Old hard courts • Y11 - New hard courts • Sandwich stall moved to the alcove outside the main hall • All eating will be in the dining hall and outside in own specified areas, using disposable containers • Dining hall divided into 2 to accommodate each group. Each year group has specific exit to their play area: <ul style="list-style-type: none"> ○ Year 10 - Fire exit doors labelled 1 and 2 ○ Year 11 - Through drama corridor
Lunch	<ul style="list-style-type: none"> • Sectioned areas in hall for sit down food for each year group and specified exit stated above • Food queues to moved to ensure no bunching <ol style="list-style-type: none"> 1. Hot food queue - as normal but line up along the walls leading to Mrs Goodridge's office 2. Grab and go - queue around lockers 3. Sandwiches - Students enter by the Main Block entrance and line up along the walls next to IE 	

Toilets	<ul style="list-style-type: none"> • Sports hall changing room toilets can be used when in the Sports Hall • Main Block toilets and T Block toilets are designated KS3 toilets 	<ul style="list-style-type: none"> • Sports hall changing room toilets can be used when in the Sports Hall • Drama toilets and West Block toilets are designated KS4 toilets
Wet lunch/break	<ul style="list-style-type: none"> • Years 7, 8 & 9 Marquee/Sports Hall/Main Hall 	<ul style="list-style-type: none"> • Years 10 & 11 Marquee/Main Hall
Dismissal at the end of the day	<p>KS3 14.50</p> <ul style="list-style-type: none"> • Teachers escort groups to the area outside T block • Year 7,8,9 gate closest to home address - Chestnut or Cherbourg NOT MAIN GATE • SEMH children and Taxis main gate 	<p>KS4 14.35</p> <ul style="list-style-type: none"> • Teachers escort groups to the gate • KS4 (Years 10 & 11) use either Chestnut or Cherbourg gates as long as they have left before 2.50pm when the KS3 bubbles finish