

KDS/JSS

6 May 2021



Dear Parent/Carer

Year 8 Parents' Evening - Thursday 13 May 2021

I would like to invite you to attend the Year 8 Parents' Evening which will be held on Thursday 13th May 2021 between 4.30pm and 7.30pm. Due to the Government guidance this evening will be held virtually.

This evening is a chance to discuss your child's progress with each subject teacher and what they need to do to achieve their full potential. You may also wish to make an appointment with their form tutor or Year Leader, who will also be in attendance, if there are any other issues you would like to discuss.

As this will be a virtual event, the school has introduced a new intuitive and easy to use online appointment booking system. This allows you to choose your own appointment times with teachers and you will receive an email confirming your appointments.

Appointments can be made from today and will close on Wednesday 12 May. Please visit <https://crestwoodcommunity.schoolcloud.co.uk/> to book your appointments. A short guide on how to add appointments is included with this letter. On the evening you will be able to log on to the system and access your meetings through video conferencing software. Please click on this link which explains how the video conferencing will work for your appointments – [Video Conferencing](#).

If you have difficulty in using the software please contact the Miss Goldsmith, Year Leader on the Cherbourg Campus, leona.goldsmith@crestwood.hants.sch.uk or Ms. Davey, Year Leader on the Shakespeare Campus, martine.davey@crestwood.hants.sch.uk who will be happy to assist you.

Parents' evenings are a great opportunity for both parents and teachers to work together to support your child and give them the best possibility of success. We normally ask parents to complete a questionnaire during the evening. Again, due to the virtual nature of the evening, we are asking parents to complete an online feedback form. If you click on this link – [Parent Feedback](#) - you will be able to leave us your views.

Yours sincerely

Krista Dawkins
Headteacher

Crestwood Community School

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CRESTWOOD
COMMUNITY SCHOOL

Parents' Guide for Booking Appointments

Browse to <https://crestwoodcommunity.schoolcloud.co.uk/>

The screenshot shows a login form with two sections. The first section, 'Your Details', contains fields for Title (Mrs), First Name (Rachael), Surname (Abbot), Email (rabbot4@gmail.com), and Confirm Email (rabbot4@gmail.com). The second section, 'Student's Details', contains fields for First Name (Ben), Surname (Abbot), and Date Of Birth (20 July 2000). A green 'Log In' button is located at the bottom left of the form.

Step 1: Login

Fill out the details on the page then click the *Log In* button.

A confirmation of your appointments will be sent to the email address you provide.

The screenshot shows a screen titled 'Parents' Evening'. It contains a paragraph of text: 'This parents' evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.' To the right, there is a section 'Click a date to continue:' with two options: 'Thursday, 16th March' and 'Friday, 17th March', each with a right-pointing arrow and the text 'Open for bookings'. At the bottom, there is a link that says 'I'm unable to attend'.

Step 2: Select Parents' Evening

Click on the date you wish to book.

Unable to make all of the dates listed? Click *I'm unable to attend*.

The screenshot shows a screen titled 'Choose Booking Mode'. It contains a paragraph of text: 'Select how you'd like to book your appointments using the option below, and then hit Next.' There are two radio button options: 'Automatic' (selected) with the subtext 'Automatically book the best possible times based on your availability', and 'Manual' with the subtext 'Choose the time you would like to see each teacher'. A green 'Next' button is located at the bottom left.

Step 3: Select Booking Mode

Choose *Automatic* if you'd like the system to suggest the shortest possible appointment schedule based on the times you're available to attend. To pick the times to book with each teacher, choose *Manual*. Then press *Next*.

We recommend choosing the automatic booking mode when browsing on a mobile device.

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